How to take photos of your ID-documents with your smartphone camera

- 1. Find a well-lit room. Place your document as flat as possible on a plain background, such as a table.
- 2. Focus the image in the center of the document. Make sure that all the edges of the document are visible.
- 3. Take a photo from directly above. Do not use flash!
- 4. Make sure that <u>all the personal information is legible and visible</u>.
- 5. Send us a few different images from different angles to help us assess and verify your document.

Digital Images which will normally be accepted:



Examples of acceptable standard photos taken from directly above the document.



Additional Images taken from different angles.



Images which are too bright



Images which are too dark



Cropped edges

Black and white images



Too much glare on the surface

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Object covering important

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